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ISO 22000 AWARENESS TRAINING TEMPLATE



INTRODUCTION:

Creating an ISO 22000 FSMS Awareness Training Template is a crucial step in ensuring that employees understand the principles and requirements of the ISO 22000 standard. Below is a template that you can use as a starting point for your ISO 22000 training:

Title: ISO 22000 Food Safety Management System Awareness Training

Duration: [Specify Training Duration]

Trainer: [Insert Trainer's Name]

TRAINING OBJECTIVES:

- To introduce employees to the ISO 22000 Food Safety Management System (FSMS) standard.
- To provide an understanding of the importance of ISO 22000 compliance in ensuring food safety.
- To explain how ISO 22000 principles align with our organization's commitment to food safety.

AGENDA:

1. Introduction to ISO 22000 (Duration: [Specify Time])

Overview of ISO 22000 and its significance.

2. Key ISO 22000 Principles (Duration: [Specify Time])

- > Context of the organization.
- > Leadership commitment.
- > Planning for hazard identification, risk assessment, and risk control.
- > Involvement of people.
- > Continual improvement.
- > Evidence-based decision making.
- > Relationship management.

3. ISO 22000 Requirements (Duration: [Specify Time])

- > Overview of ISO 22000:2018 requirements.
- > Policy and commitment to FSMS.
- > Planning and implementation of processes to manage risks and opportunities.
- > Hazard analysis and critical control points (HACCP).
- > Evaluation of performance and continual improvement.

4. Benefits of ISO 22000 Compliance (Duration: [Specify Time]):

- How ISO 22000 compliance enhances food safety.
- The impact of ISO 22000 on consumer trust and brand reputation.
- Competitive advantages gained through ISO 22000 certification.

5. Q&A Session (Duration: [Specify Time]):

An opportunity for participants to ask questions and seek clarification.

6. Case Studies and Examples (Duration: [Specify Time]):

- Real-world examples of organizations benefiting from ISO 22000 implementation.
- Sharing success stories related to ISO 22000 compliance.

7. Importance of Employee Participation (Duration: [Specify Time]):

- Emphasizing the role of employees in achieving ISO 22000 objectives.
- Encouraging a culture of food safety and continuous improvement.

8. Conclusion and Next Steps (Duration: [Specify Time]):

- Summary of key takeaways from the training.
- Guidance on how employees can contribute to ISO 22000 compliance.

9. Certificate of Completion:

Provide participants with a certificate of completion at the end of the training.

This template can be customised to match your organization's specific needs and training duration. Ensure that the training content is engaging and interactive to maximise employee understanding and retention of ISO 22000 principles and requirements.